

SENSOR+TEST 2023

Shipping Guide



SENSOR+TEST 2023

DIE MESSTECHNIK-MESSE
The Measurement Fair

**Nürnberg Fairground
Germany**

Official logistics provider:

**Schenker Deutschland AG
Hannover
Germany**



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SENSOR+TEST – Nürnberg, Germany – May 09th to May 11th 2023

1 Preface

Schenker Hannover has again been appointed by the organiser, AMA Service GmbH, as the **official worldwide Logistics and Customs Provider** for the exhibition SENSOR+TEST in Nürnberg.

With more than 50 years of experience in the fairs and exhibitions logistics sector, Schenker is the leading official logistics provider on the most important fairgrounds all over Germany. With over 100 offices in more than 40 countries Schenker has implemented a world-wide fairs and logistics network.

We are happy to provide you with our important transportation and shipping guidelines, in order to ensure a timely and secure handling of your goods.

Please check the following information carefully and contact any of the persons listed below, should you require more detailed information or instructions.

2 Contacts

The following contacts will advise and help you with any questions you might have. We are available for you at any time:

Overall coordination Hannover:

Caroline Masche 📞: +49 511 87005 400 caroline.masche@dbschenker.com
Telefax +49 511 87005 450

Nicole Peters 📞: +49 511 87005 402 nicole.peters@dbschenker.com
Telefax +49 511 87005 450

Overall coordination Nürnberg:

Christine Rösler 📞: +49 911 81748 30 christine.roesler@dbschenker.com
Telefax +49 911 81748 25

Schenker will be available at all times for your convenience.

We will have a fully experienced team operating throughout the setup, duration and dismantling of the show. Schenker will unload and deliver your materials, assist with the unpacking and positioning of exhibits and remove as well as store the empty packing material.



SENSOR+TEST – Nürnberg, Germany – May 09th to May 11th 2023

3 Dates and Deadlines

Official dates

- | | | | |
|--|-------------------------------------|--------------------------------|-------|
| ▪ Exhibition | Start: | Tuesday, May 09 th | 09:00 |
| | End: | Thursday, May 11 th | 17:00 |
| ▪ MOVE IN/Delivery of exhibits to booth: | from Saturday, May 06 th | 07:00 | |
| | till Monday, May 08 th | 20:00 | |
| ▪ MOVE OUT/Dismantling: | from Thursday, May 11 th | 17:00 | |
| | till Friday, May 12 th | 22:00 | |

Deadlines

To ensure a **timely delivery** to the booth please maintain the following deadlines:

- **Notification of the shipping requirements:** April 18th 2023
- **Latest arrival at the warehouse, NOT customs cleared:** April 28th 2023
- **Latest arrival at the warehouse, customs cleared:** May 02nd 2023

All documentation has to be sent to the following contact:

By Mail to: fairs.nuernberg@dbschenker.com

By Fax to: +49/911-81 74 8-25

Arrivals after the mentioned dates may cause extra charges on service rates and/or delayed delivery to the booth.

4 Delivery / Destination Address

Exhibitors are at liberty to arrange the shipping of their goods through any forwarder of their choice. **However, Schenker is happy to take over the entire logistics from your premises to your booth and back.**

Direct deliveries to the stand are only possible during the official move in / move out dates / times as mentioned above. Outside of these time periods our dedicated fairs warehouse is at your disposal for deliveries and pick up's (rates as per tariff or upon request).

For the warehouse please use the following delivery/pick up address:

Schenker Deutschland AG
c/o SENSOR+TEST 2023
hall ____ booth ____
Messezentrum 1
90471 Nürnberg
c/o Name of the Exhibitor

Please note that neither the venue nor the organiser will accept or take any responsibility for your shipments if they are unattended on the booth.



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5 Courier / Express:

Courier shipments are handled through our warehouse and need to be addressed as mentioned above. As contact name and number on the connote / waybill please mention the following: Christine Rösler ☎: +49 911 81748 0.

We strongly discourage to address courier shipments directly to the hall / stand number.

Customs options for courier shipments:

1. For shipments that do not return after the show: please arrange a **DDP** delivery to Schenker (prepaid, including duties & taxes) – the goods will be permanently imported into Germany
2. For shipments that will be returned after the exhibition to origin after the show: please arrange a **DAP** delivery to Schenker (prepaid, excluding customs clearance) – Schenker will arrange a temporary import clearance and the export handling after the show has to be arranged through Schenker

Please use the order form to notify Schenker of the arrival of your courier shipment. Make sure to advise us of the tracking numbers.

6 Packaging

In order to decrease the risk of damage and for re-use purposes after the event, we advise the use of solid and waterproof packaging/wrapping material. All packaging must be adequately labelled and explicitly identifiable. Please use strong adhesive and waterproof labels.

7 Labelling

Please note that neither the venue nor the organiser will accept or take any responsibility for your shipments.

Therefore it is crucial to ship all your materials to the address mentioned below, or (for very last minute-shipments) to a specific address given upon request and need.

Please label your goods as recommended below:

Schenker Deutschland AG
c/o SENSOR+TEST 2023
hall ____ booth ____
Messezentrum 1
90471 Nürnberg
c/o Name of the Exhibitor

8 Storage of goods

Schenker will collect all empty packages and storage goods before the show and will store them on your behalf.

The re-delivery will happen right after the exhibition closes and after the release by the technical organiser on-site.



9 Insurance Cover

We recommend to issue an insurance for fairs and exhibitions, which covers the full range of risks for the outgoing transport, the on-site stay and handling, as well as the return transport.

Upon request we are happy to provide rates for an insurance.

10 Return Shipping

Of course we take care of your return transport or of the on-forwarding of your goods. We will check with you during the SENSOR+TEST what your precise requirements are.

11 Enclosures and References

You may make use of the included order/request form when placing an order, or just send all your requirements by email to the mentioned contacts.

12 Documentation / Customs options

12.1 Transports from Germany and Europe (EU)

For transports from Germany and the European Union, there are no specific regulations concerning the transportation.

In case of own transport arrangements, Schenker will need a notice of arrival for your truck in order to book a time slot on-site for you.

Furthermore kindly send us an order confirmation for the delivery including the preferred times of delivery.

12.2 Transports from overseas (customs clearance necessary)

For transports outside the EU, there are numerous customs regulations which have to be adhered to.

Basically the following types of customs clearance are common:

12.2.1 Definitive or permanent importation (payment of import duties):

For marketing material, consumable goods, as well as goods meant to remain in Germany, a definitive import clearance has to be completed. Indispensable for the process are commercial invoices and packing lists. Depending on the country of exportation, there may be additional regulations which have to be respected.

12.2.2 Temporary customs clearance:

For exhibition material, which is scheduled to be re-exported from Germany, a so called temporary import customs clearance is suggested. Here, no payment of import duties & taxes will occur, provided that the customs clearance of exports will equally be arranged by Schenker after the event. Depending on the country of exportation, there may be additional regulations which have to be followed.

12.2.3 Customs clearance on ATA Carnet

For exhibition material and stand building material, which definitively will be re-exported from Germany, a so called ATA Carnet, which is only designed for fairs and exhibition material, can be completed by the exporter. The ATA Carnet has to be approved by the chamber of commerce in the country of exportation and additionally needs to be dealt with by the customs authorities.

Schenker will arrange all customs formalities needed. We are at your disposal for help, assistance and advise at any time.



13 Conditions, Insurance, Liability

We operate exclusively in accordance with the Allgemeine Deutsche Spediteurbedingungen 2017 - ADSp 2017 - (German Freight Forwarders' General Terms and Conditions 2017) and - if they do not apply for performing logistics services - with the Logistic-AGB (General Terms and Conditions of Logistics-Services Providers), as of 2019.

Note: In clause 23 the ADSp 2017 deviates from the statutory liability limitation in section 431 German Commercial Code (HGB) by limiting the liability for multimodal transportation with the involvement of sea carriage and an unknown damage location to 2 SDR/kg and, for the rest, the customary liability limitation of 8,33 SDR/kg additionally to Euro 1,25 million per damage claim and EUR 2,5 million per damage event, but not less than 2 SDR/kg.

In addition, the Fair and Exhibition Conditions are applicable. The “Bundesfachgruppe Schwertransporte und Kranarbeiten (BSK)” terms and conditions are the basis for heavyload orders.

The liability of the forwarding agent ceases with the delivery of the goods at the booth of the exhibitor, even if the exhibitor or his/her appointee is not present. Claims have to be reported in written form immediately after reception, verbal claims are not sufficient. The liability on the return transport commences with the pick-up of the packed goods from the exhibition booth.

DB SCHENKERfairs offers the highest quality with certification in compliance with DIN EN ISO 9001:2015!

***Should you require any further information and/or documentation,
please do not hesitate to contact us!***

***Your Fairs & Exhibitions Team
DB SCHENKERfairs***